



Executive Code of Conduct Policy

Code of Conduct

BLACKALL RANGE INDEPENDENT SCHOOL

Code of Conduct Policy (Executive Members)

PURPOSE OF THE POLICY

The purpose of this policy is to outline the conduct expected of members of the Executive of the in relation to their roles as Directors.

Scope

The policy covers Executive members conduct in relation to their governance of the school and their relationship with the school principal and staff.

Responsibility

Chairman of the Executive

Point of Contact

Chairman of the Executive

POLICY

The over-riding responsibility of Executive members is to act in the best interests of the School as a whole, and all members of the School.

The Executive Code of Conduct requires that, all members of the Executive of Blackall Range School :

1. Always remember that the foremost goal of the Executive is to improve and enhance the teaching and learning experience for all students in the School;
2. Focus first on the work of the Executive to clarify the strategic direction of the School and to develop policies which will move the School towards its goals;
3. Delegate authority for the administration of the School to the Principal, and establish a process for accountability of the Principal;
4. Refrain from advising staff members in operational areas;
5. Act with integrity;
6. Avoid any conflicts of interest or the appearance of impropriety, which could result from their position, and not use Executive membership for personal gain or publicity;
7. Recognise that an Executive member has no legal authority as an individual and that decisions can be made only by a majority vote at an Executive meeting;
8. Abide by majority decisions of the Executive, while retaining the right to seek changes in such decisions through ethical and constructive channels;
9. Be involved and knowledgeable about not only local educational concerns, but also about state and national issues;
10. Attend scheduled Executive meetings;

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11. Prepare for all Executive meetings by reading and understanding the Executive papers in advance of board meetings and come to Executive meetings informed concerning the issues under consideration;
12. Respect the confidentiality of privileged information and make no individual decisions or commitments that might compromise the Executive or administration;
13. Represent Executive decisions to the community without bias or prejudice;
14. Commit to stand by this code of conduct; to speak with one voice in concert with fellow Executive members; to maintain a positive culture and orderly decision making processes; and to do Executive work openly.

POLICY RELEASE DETAILS

Date of Policy

January 2009

Approved by

Chairman of Board

Review Date

Annually

RELATED POLICIES AND DOCUMENTS

Conflict of Interest Policy